

2009 Safety Appreciation Contest

1. All activities are focused on the *VISION* adopted by the two Boards of Trustees for the Public Hospital District Workers' Compensation Trust Washington Hospital Workers' Compensation Trust:

“TO LEAD OUR MEMBERSHIP TO CREATE AND MAINTAIN THE SAFEST WORK ENVIRONMENT.”

2. **Requirements of member participation in contest:**

- a. Hospital Member/Hospital District Member must be a current participant in the Washington Hospitals Workers' Compensation Program and in good standing.
- b. Member must have an Employee Safety Committee that meets the requirements of WAC 296-800-13020. The purpose of this rule ensures an employee safety committee is maintained for a safe and healthy workplace for all employees. This rule also requires the hospital to maintain a method of communicating and evaluating safety and health issues reported by employees in your workplace.

3. **Contest Background:**

In celebration of the 25th year of operations of the Washington Hospitals Workers' Compensation Program, we offer each member the opportunity to acknowledge an individual employee or a group of employees who have made a significant impact on employee safety at the member facility. We believe it is important to acknowledge the work of individual employees or a group of employees who make significant contributions to employee safety. This employee or group of employees might be the individual(s) who drive employee safety at the hospital, the employee(s) who always have great ideas to inspire other employees about employee safety, the employee(s) who inspire others to strive to meet the Top Performer criterion or is a driving force behind employee safety training or education. This/these employee(s) make valuable suggestions that make a difference to the hospital's bottom line for employee safety.

4. **Rules:**

- a. The individual employee or employee group being entered into the contest must all be current employee(s).
- b. The essay must identify the name of the hospital, the date, the name of the employee(s) being acknowledged and the verification of the statements by executive management. (This is in addition to the 200 or less words about the employee(s)).
- c. The essay on the individual employee or group of employees must contain the following information:
 - i. The essay must be no more than 200 words
 - ii. State clearly who is being acknowledged
 - iii. State clearly what they did for employee safety
 - iv. State clearly how they did the activity or took action on employee safety
 - v. State clearly why this action or activity was important to employee safety

- vi. State clearly how many employees were impacted by the action or activity of the employee(s)
 - vii. State clearly the quality of the action or the result
- d. The hospital must complete the entry form which can be downloaded from the WC Program web site <http://www.whs-seattle.com/wcp/news/index.htm> and signed by a member of the Executive Staff.
5. **Due Date:** The contest will run from April 1st through June 15th, 2009. All essays must be received by the Washington Hospitals Workers' Compensation Program office in Seattle (300 Elliott Avenue West, Suite 300, WA 98119) no later than Close of Business (5:00 p.m.) on **June 15th, 2009**. Contest essays received after this date and time (no exceptions) will not be considered for the contest.

Contest entries should be sent to Sera Osborn, Communications Coordinator.

E-mail: SeraO@wsha.org

Or mail to: Sera Osborn, Communications Coordinator
Workers' Compensation Program
300 Elliott Avenue W., Suite 300
Seattle, WA 98119

6. **Judging:** Also considered in the judging will be: a) whether the employees' facility meets the basic requirements of participation; b) if the employee safety appreciation essay has the critical elements listed in #4, c) the essays are received timely and d) the nominated employee('s) employment is current and achievements are verified.
7. The decision of the judges is final.
8. There will be one First Prize Winner:
A Check for \$2000 will be awarded to the hospital of the employee(s) chosen by the judges. The check is to be applied to the Employee Safety Committee to either purchase equipment or provide training resources that will promote employee safety.
9. The Washington Hospitals Workers' Compensation Program will announce the winner.
10. The Washington Hospitals Workers' Compensation Trusts will retain the contest essays and may use the essays to demonstrate the work of the member and the program.
11. The Washington Hospitals Workers' Compensation Program will follow-up with the winning hospital and interview designated individual(s) for an article in the *Trust Notes* Newsletter on how the \$2000 is used.
12. Questions regarding this Contest should be directed to: Beverly Simmons, Executive Director of Workers' Compensation Programs at 206.216.2536 or BeverlyS@wsha.org.

2009 Safety Appreciation Contest Entry Form
Prize: \$2,000 and an Award Plaque

The essay will be scored on the completeness of all 7 elements listed on the Contest Information under 4c. The entry form must be signed by an executive staff member.

Date: _____

Hospital Name: _____

Name of employee(s) and title(s) being acknowledged:

Signature of Executive Staff:

Printed Name and Title of Executive Signing: _____

Attach essay:

How to Submit your Entry:

Contest entries should be sent to Sera Osborn, Communications Coordinator

E-mail: SeraO@wsha.org
Or mail to: Sera Osborn, Communications Coordinator
Workers' Compensation Program
300 Elliott Avenue W., Suite 300
Seattle, WA 98119

All Entries must be received via email or at the Seattle WCP office no later than June 15th, 2009 at 5 pm.