

2010 TOP PERFORMER AWARD Criteria

The Boards of Trustees want to acknowledge members that achieve 2010 TOP PERFORMER status. The 2010 TOP PERFORMER in each trust will receive a check for \$5,000. Being the Top Performer is a significant way to address using best practices and receive acknowledgement for doing so. There may be more than one Top Performer in each program if members from the same trust tie in scoring. We have assigned points to each of the criterion.

Members will be scored on the following criteria listed. A member from each trust achieving the highest score will be selected as the TOP PERFORMER:

- Timely filing of claims – at least 85% within 14 days of the date of injury for both quarterly and annual percentages. (2 points)
- Premiums are paid timely. (1 point)
- Quarterly report information (*FOR DEPARTMENT OF LABOR & INDUSTRIES*) is returned to accounting timely. (1 point)
- Documents participation in our ZERO LIFT aka Safe Patient Handling Program through a completed SPH Annual Program Review form – no later than 8/31. (2 points)
- Conducts root cause analysis on any injuries resulting from patient handling and provides documentation to support this. (1 point)
- Takes advantage of educational and training programs – a hospital representative attends or participates in no less than 75% of all educational presentations including webcasts, whether claims or safety related. (1 point)
- The CEO/Administrator must participate in 2-hour hospital “walkaround” safety survey between January 1st-August 31st with both the Hospital Safety Officer and WC Safety Coordinator. This includes the CEO signature on results of walkabout survey with notes on any improvement and when improvements are to be completed. The WC Safety Coordinator will supply the form to be used. For a small hospital, the “walkaround” survey may be a bit shorter, or for a larger facility, the survey process may be a bit longer. (2 points)
- Has a RETURN-TO-WORK POLICY that is a written stand-alone policy containing all the criteria of the preferred characteristics as determined by the Workers' Compensation Program Staff. The policy must be on record with the Workers' Compensation Program no later than August 31, 2010. (1 point)
- The member facility has a policy that provides for a thorough and complete evaluation of any and all personal service labor contracts and/or independent contracts for services in 2010. This policy must include criteria recommended from Anderson Zurmuehlen in our most recent Financial Audit. It must also include a list of any independent contracts that the hospital has signed for 2010. We encourage a legal review by the hospital's attorney of all personal service labor contracts and independent contracts. To be counted for 2010, this policy must be on file with the Workers' Compensation Program no later than August 31, 2010. (2 points)